



ARCHDIOCESE OF BALTIMORE

VICAR GENERAL

To: All Catholic Center Personnel

All Administrators at Archdiocesan parishes and Archdiocesan schools

From: Most Rev. Adam J. Parker *ASP*

Date: October 10, 2018

Subject: Attorney General Review / Document Preservation Notice

The Maryland Attorney General is undertaking a review of Archdiocesan records related to the sexual abuse of or inappropriate sexual behavior toward children. The Archdiocese is supportive of the review and will be fully cooperative throughout the process. In this regard, we ask that, as always, you preserve all documents related in any way to allegations of sexual abuse of or inappropriate sexual behavior toward an individual under 18 years of age, including incidents of child pornography and all responses to and investigations of such allegations and incidents, regardless of the medium in which those materials exist (this includes any hard (paper) copies, electronic documents, and email). Please do not destroy or alter any such documents. You should also maintain and preserve documents even though the documents in your possession may not be an "original," and even if you know another person maintains the "original" or has copies.

Tom Alban has been designated as the Archdiocese's point person for coordinating the collection of all records related to the Attorney General's review. If you possess or are aware of any such records, please contact Tom immediately (tel: 410-547-5424; email: talban@archbalt.org). Please also give Tom your complete cooperation and attention should he come to you with questions or requests.

Please join me in praying for survivors of sexual abuse and for those other members of our Church who are hurting and suffering as a result of this terrible crisis. It is our hope and prayer that this independent review and other acts of transparency by the Archdiocese will bring about greater trust in the Church among those who are rightly skeptical about the Church's handling of allegations of abuse.

Thank you for your assistance.